

TRENTON STATE COLLEGE CORPORATION

Board of Directors

Meeting Minutes

Thursday, January 19, 2012

Loser Hall, Room 201

8:00 a.m.

Present: Joseph Vales, Dr. Brenda Leake, Curt Heuring, Corey Dwyer, Stacy Schuster, Scott Allen, Anne LaBate & Christina Kopka

Via Phone: Rodney Thompson & Gayle Matthei-Meredith

I. Announcement of Compliance

It is hereby announced and recorded that the requirements of the Open Public Meeting Act as to proper notification of time and place of meeting have been satisfied.

The Open Public Meetings Act, or Sunshine Law, requires that the Board notify the public of impending meetings, and that it conduct those meetings in public. While the law does not require public participation in those meetings, the Board of Directors welcomes input from the college community and the general public.

The announcement of meetings is published in the Times of Trenton and the Trentonian. The announcement states that individuals who wish a copy of the agenda may request same by calling (609) 771-3312. The agenda is placed on the bulletin board on the second floor of Green Hall, opposite room 207, 48 hours prior to the meeting.

The Board approved procedures to be observed by the Trenton State College Corporation Board of Directors in conducting its public meetings. Requests to speak to agenda items are to be registered at least 24 hours in advance of the public meeting. Requests to speak to other items relevant to the Board's powers and duties must be submitted in writing at least one week prior to the Board meeting and should specify in detail the nature of the topic and comments. Forms to register shall be available in the office of the Trenton State College Corporation.

II. Motion to go into closed session

It was moved by Brenda Leake and seconded by Anne LaBate that the board go into closed session to discuss personnel actions, property acquisitions, and other items exempt under the Open Public Meetings Act.

III. Closed Session

IV. Resumption of Public Session

V. Approval of Minutes of the October 20, 2011 board meeting.

It was moved by Anne LaBate and seconded by Joseph Vales that the minutes be approved.

VI. Report of the Chair

A. Executive Committee

The Executive Committee of the Board of Directors met twice since October 2011. On Wednesday, 21 December 2011 the Executive Committee of the board met via conference call to discuss the following items:

1. The possibility of the Corporation being involved with the management of the bookstore, once relocated at Campus Town.

The Executive Committee of the Board of Directors also met on January 13, 2012. On Friday, 13 January 2012 the Executive Committee of the board met via conference call to discuss the following items:

1. The agenda for the Thursday, 19 January 2012 Board meeting
2. Vacancies
3. Current financial status of the Corporation
4. Property acquisitions, transfers and sales
5. TSC Corporation Strategic Planning
6. The Insurance audit.

B. Conclusion

That concludes the report of the Chair of the Trenton State College Corporation [Board of Directors](#)

VII. Report of the President

A. Occupancy Report

1. Faculty/Staff Housing Program
 - a. 4 Linwood Avenue 6 bed, 3 bath house Available now
 - b. 2076 Pennington Road 4 bed 1-1/2 bath house Available now
 - c. 2078 Pennington Road 3 beds, 2 baths Available now
 - d. 112 Green Lane 2 bed 1-1/2 bath house Available now
 - e. 122 Green Lane 3 bed 3 bath house Available now
 - f. 17 Flower Hill Drive 3 bed, 1 bath house Available now
 - g. 8 Flower Hill Terr. 2 bed,1 bath house Available now
 - h. 11 Clement Avenue 4 bed, 1-1/2 bath Available now
 - i. 20 Clement Avenue 3 bed, 1 bath house Available now
 - j. 12 Van Duyn Drive 2 bed,1 bath house Available now
2. Holding for Campus Town
 - a. 1934 Pennington Road
 - b. 1936 Pennington Road
 - c. 1938B Pennington Road
 - d. 3A Campus Court
 - e. 3B Campus Court

- f. 2 Campus Court
- g. 1944 Pennington Road
- h. 1932 Pennington Road
- i. 1926 Pennington Road

- 3. Tenant Report
 - a. Units occupied by faculty - 18
 - b. Units occupied by staff – 8
 - c. TCNJ Student houses – 12
 - d. TCNJ foreign exchange houses- 2

B. TSCC Finances

- 1. Budget
 - a. Actual vs. Budget (Attachment 1)
 - b. Discussion about future budgets

C. Property Acquisitions/Sales Update/Transfers

- 1. There were no acquisitions, sales or transfers since the last meeting

D. Conclusion

THAT CONCLUDES THE REPORT OF THE PRESIDENT OF THE TRENTON STATE COLLEGE CORPORATION

VIII. Old Business

IX. New Business

Approval of the resolution for TSCC to manage the bookstore located in Campus Town. It is moved by Joseph Vales and seconded by Rodney Thompson that the following resolution be approved (Attachment 2).

X. Adjournment

It is moved by Rodney Thompson and seconded by Anne LaBates that the following resolution be approved.

RESOLVED: That the next public session of the Trenton State College Corporation will be held on Thursday, March 15, 2012 in Loser Hall, Room 201 at 8:00 a.m.

BE IT FURTHER RESOLVED: That this meeting is adjourned.