

TRENTON STATE COLLEGE CORPORATION

Board of Directors

Meeting Minutes

Tuesday, May 10, 2011

Loser Hall, Room 201

8:00 a.m.

I. Announcement of Compliance

It is hereby announced and recorded that the requirements of the Open Public Meeting Act as to proper notification of time and place of meeting have been satisfied.

The Open Public Meetings Act, or Sunshine Law, requires that the Board notify the public of impending meetings, and that it conduct those meetings in public. While the law does not require public participation in those meetings, the Board of Directors welcomes input from the college community and the general public.

The announcement of meetings is published in the Times of Trenton and the Trentonian. The announcement states that individuals who wish a copy of the agenda may request same by calling (609) 771-3312. The agenda is placed on the bulletin board on the second floor of Green Hall, opposite room 207, 48 hours prior to the meeting.

The Board approved procedures to be observed by the Trenton State College Corporation Board of Directors in conducting its public meetings. Requests to speak to agenda items are to be registered at least 24 hours in advance of the public meeting. Requests to speak to other items relevant to the Board's powers and duties must be submitted in writing at least one week prior to the Board meeting and should specify in detail the nature of the topic and comments. Forms to register shall be available in the office of the Trenton State College Corporation.

II. Motion to go into closed session

It was moved by Stacy Schuster and seconded by Corey Dwyer that the board go into closed session to discuss personnel actions, property acquisitions, and other items exempt under the Open Public Meetings Act.

III. Closed Session

IV. Resumption of Public Session

V. Approval of Minutes of the March 17, 2011 board meeting.

It was moved by Brenda Leake and seconded by Anne LaBate that the minutes be approved.

VI. Report of the Chair

A. Executive Committee

The Executive Committee of the Board of Directors met on Wednesday, 4 May 2010 via conference call. The following items were discussed:

1. Occupancy report
2. Current financial status of the Corporation
3. Property acquisitions and the pending sale of Country Club Apartments
4. Old Business
 - a. Campus Town Update
 - b. Discussion of faculty staff program rental rates for FY 2012
5. New Business
 - a. Report from the nominating committee
 - b. FY 2012 proposed budget
 - c. The solar panel initiative
 - d. Waivers of quotations
 - e. Personnel matters
 - f. A resolution adopted by The College of New Jersey Board of Trustees at their 26 April 2011 meeting authorizing the Corporation to offer housing to Alumni and Retired employees.

B. Board Membership

1. The nominating committee of the board met on March 3^{0th} to interview the student candidates and the committee made their selection. The candidate was then interviewed by the College President and was approved. On April 26, 2011 The College of New Jersey Board of Trustees approved the selection of this candidate.
2. New student director
 - Christina Kopka
3. The nominating committee of the board met on April 14th to discuss a slate of officers for fiscal year 2012. The proposed officers for next year are:
 - Joseph Vales – Chair
 - Dr. Brenda Leake – Vice Chair
 - Corey Dwyer – Secretary
 - Scott Allen – Assistant Secretary and Treasurer
4. That concludes the report of the Chair of the Nominating Committee

C. Conclusion

That concludes the report of the Chair of the Trenton State College Corporation Board of Directors

VII. Report of the President

The following items were discussed in executive session with members of the Board of Directors:

A. Vacancy Report

1. Faculty/Staff Housing Program

a. 4 Linwood Avenue	6 bed, 3 bath house	Available now
b. 1912b Pennington Road	1bed, 1 bath apt.	Available now
c. 2076 Pennington Road	4 bed 1-1/2 bath house	Available now

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|----|------------------------|------------------------|---------------|
| d. | 2078 Pennington Road | 3 beds, 2 baths | Available now |
| e. | 15 Flower Hill Terrace | 3 bed 1 bath house | Available now |
| f. | 112 Green Lane | 2 bed 1-1/2 bath house | Available now |
| g. | 122 Green Lane | 3 bed 3 bath house | Available now |
| h. | 17 Flower Hill Drive | 3 bed, 1 bath house | Available now |
| i. | 11 Clement Avenue | 4 bed, 1-1/2 bath | Available now |
| j. | 14 Clement Avenue | 3 bed, 1 bath house | Available now |
| k. | 20 Clement Avenue | 3 bed, 1 bath house | Available now |
2. Holding for Campus Town
 - a. 1932 Pennington Road 2 bed, 1 bath house
 - b. 3A Campus Court 2 bed, 1 bath apt.
 - c. 3B Campus Court Studio, 1 bath
 3. Tenant Report
 - a. Units occupied by faculty - 18
 - b. Units occupied by staff – 8
 - c. TCNJ Student houses – 12
 - d. TCNJ foreign exchange houses- 2

B. Current TSCC Finances

1. Budget
 - a. The finances of the Corporation are in good standing and we are projecting better net operating income than originally budgeted in FY 11. (Attachment B)

C. Property Acquisitions/Sales Update

1. Sales
 - a. Country Club Apartments status

That concludes the report of the President of the Trenton State College Corporation

VIII. Old Business

IX. New Business

- A. FY 2012 Proposed Budget Proposal (Attachment A)

It was moved by Stacy Schuster and seconded by Corey Dwyer that the Board of Directors approved the FY 2012 Budget Proposal.

- B. Election of officers to the TSC Corporation Board of Directors for Fiscal Year 2012.

It was moved by Anne LaBate and seconded by Rodney Thompson that the following slate of officers for fiscal year 2012, as recommended by the nominating committee, be accepted by the Board:

Chair
Vice Chair

Joseph Vales
Dr. Brenda Leake

Secretary Corey Dwyer
Treasurer/Assistant Secretary Scott Allen

C. Resolution Authorizing Waivers of Quotation for Corporation Business Purposes (Attachment C).

It was moved by Corey Dwyer and seconded by Anne LaBate that the resolution be approved.

D. Personnel Actions

1. Resolution Implementing FY12 Salary Adjustments for TSC Corporation Employees (Attachment D).

It was moved by Brenda Leake and seconded by Joseph Vales that the resolution be approved.

2. Resolution reappointing the following employees for FY2012.

It was moved by Rodney Thompson and seconded by Anne LaBate that the re-appointment of the following employees be approved for FY2012:

Curt Heuring	President
Scott Allen	Operations Manager
Shawn Kochis	Senior Repairer
Sandra Novak	Office Manager

E. Resolution approving the 2011-2012 Calendar of Public Meetings for the TSC Corporation Board of Directors (Attachment E).

It was moved by Anne LaBate and seconded by Brenda Leake that the resolution be approved.

F. Resolution for Thomas Little's acknowledgement of his service as a Board Member (Attachment F)

It was moved by Joseph Vales and seconded by Rodney Thompson that the resolution be approved.

G. Resolution authorizing the Corporation to offer housing to Alumni and Retired employees.

It was moved by Stacy Schuster and seconded by Anne LaBate that the resolution be approved.

X. Adjournment

It is moved by Stacy Schuster and seconded by Brenda Leake that the following resolution be approved.

RESOLVED: That the next public session of the Trenton State College Corporation will be held on Thursday, October 20, 2011 in Loser Hall, Room 201 at 8:00 a.m.

BE IT FURTHER RESOLVED: That this meeting is adjourned.